# 禮券、禮品發放清冊

(請E-mail電子檔至出納組承辦人)

| 活動名稱： | | | | | |
|---|---|---|---|---|---|
| 請購單號： | | | | | |
| 序號 | 身分證號 | 姓名 | 應發金額 | 戶籍地址 | 說明<br>(禮品名稱或禮券金額)<br>EX.藍芽耳機/禮券1000元 |
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承辦人：　　承辦主管: